



ELECTRICAL/MISCELLANEOUS SERVICES ORDER FORM

Check Event Location: ___Benton Convention Center

Please complete and return to Twin City Quarter; 425 N. Cherry Street; Winston-Salem, NC 27101
ALL ORDERS must be received 14 days prior to move-in to receive the advance price.

For questions, please contact our Event Planning Department, 336.397.3600.

ATTENTION: Shelly Holbrook

SEND TO Shelly.Holbrook@twincityquarter.com

PRICES ARE GUARANTEED 90 DAYS PRIOR TO EVENT

QUANTITY	ITEM	ADVANCE	FLOOR	TOTAL
	110V/20 amp Elec. Outlet	60.00	85.00	
COMPLIMENTARY WIFI IS OFFERED				
			Total Cost	

We can only guarantee that we will be able to provide power if you order in advance. Not all locations of the building have access to higher amperage or voltage power.

Method of Payment:

_____ Credit Card _____ **Check Amount** (Made Payable to Benton Convention Center)

_____ **Visa** _____ **Master Card** _____ **American Express**

**** Must Have**** Email: _____

Card # _____ CID _____

_____ Expiration Date: _____
Cardholder's Signature

Payment Policy: 100% advance payment or credit card information must accompany your order prior to move-in day to qualify for advance prices. All orders received without payment or ordered at the show will charge at the floor price. All payments for floor orders must be made at the time of the request.

Name of Convention/Show: _____

Date of Convention/Show: _____

Name of Company: _____

****Must Have**** Telephone #: _____

Booth No. (If known): _____

Person in Charge: _____

Address: _____